

**HILL FARM HOMEOWNERS ASSOCIATION,  
an Arizona non-profit corporation**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
Re: LISTSERV POLICY**

*NOTE. Since November 2007, Hill Farm has used a moderated Listserv which currently reaches over 80% of the homes in the neighborhood. As we move increasingly toward electronic communication, the Board has adopted this policy for use of the HFHOA Listserv to insure it continues to be an efficient and non-intrusive method for neighborhood communication.*

At a meeting of the Board of Directors of Hill Farm Homeowners Association (the Association"), an Arizona non-profit corporation, duly called and held on the 17th day of March 2014, a quorum being present and voting, the following policy was adopted:

1. The Hill Farm Listserv is established for the following purposes:
  - To communicate activities and information of interest to residents, such as:**
    - Monthly newsletter
    - Information about upcoming activities and events
    - Soliciting volunteers for neighborhood projects
  - For issues of an emergency nature, such as:**
    - Lost and found pets or items of value
    - Urgent issues of interest to all such as a rash of burglaries or a gas line leak
2. The following guidelines are established for messages. The guidelines are intended to help our neighborhood stay in touch while respecting the privacy and security of individual electronic in-boxes.
  - Only Hill Farm homeowners or residents may subscribe.
  - Subscribers may send messages to [hillfarmnews@hill-farm.org](mailto:hillfarmnews@hill-farm.org)
  - Messages should fall in to one of the categories listed in (1) above.
  - Personal commentaries, commercial sales pitches, and notices of a political nature are not appropriate.
  - A descriptive subject line must be included in the message.
  - To avoid overloading e-mail boxes, please refrain from sending a "reply all." If you wish to respond to the sender, just hit "reply".
3. To insure that messages are appropriate and comply with this policy, they will be moderated before being sent to subscribers' inboxes.

**Resolution # 14-02**

- 4 Homeowners may subscribe or unsubscribe to the listserv by contacting the property management company. You can also unsubscribe from the list yourself, by sending an email to "hillfarmnews-unsubscribe@hill-farm.org" (no quotes, and no subject or any content required). You will receive a reply (from the listserv program) asking you to confirm the request by simply hitting "reply" to that confirmation message from the listserv program.
5. This resolution supersedes resolution #10-07.

DATED this 17th day of March, 2014.

**HILL FARM HOMEOWNERS ASSOCIATION**  
an Arizona non-profit corporation

By:   
Its: President