

**HILL FARM HOMEOWNERS ASSOCIATION,
an Arizona non-profit corporation**

**A RESOLUTION OF THE BOARD OF DIRECTORS
Re: MAILBOX POLICY**

At a meeting of the Board of Directors of Hill Farm Homeowners Association (the Association"), an Arizona non-profit corporation, duly called and held on the 16th day of March 2015, a quorum being present and voting, the following policy was adopted:

1. To improve the harmony and appearance of Hill Farm, and to discourage mail pilfering, all mailboxes shall be of the secure type specified on page 2. The traditional rural mailboxes are no longer permitted.
2. Homeowners who do not currently have a secure mailbox shall provide one to the Association within 6 months of the date of this resolution.
3. Homeowners shall be responsible for maintaining the function of their mailbox (e.g. lock, hinges, etc.)
4. The Association shall be responsible for modifying the existing mailbox supports to accommodate secure mailboxes, and for installing new boxes. It will also be responsible for the installation and maintenance of house numbers on mailboxes, and for any subsequent replacement, repair and repainting of the supports.
5. New mailbox supports will be constructed of termite-proof plastic lumber such as "Trex." For stability, two or more mailboxes mounted on a single structure shall have two vertical supports.
6. If the mailbox supports are damaged, e.g. by vehicle impact, the Association will seek to recover the repair cost from the responsible party. Any damage should be reported to the property manager immediately.
7. This policy supersedes policy document #10-04.

DATED this 16th day of March 2015

**HILL FARM HOMEOWNERS ASSOCIATION
an Arizona non-profit corporation**

By: 
Its: President

APPROVED SECURE MAILBOX

Costs and suppliers were correct as of January 2015

Box

The only approved model is the JUNIOR OASIS MAILBOX as manufactured by Architectural Mailboxes. The only approved color is BLACK. The mailbox can be special ordered locally, or purchased on-line from California Mailboxes, SKU 6200. www.mailboxesresidential.com The cost is \$99.99 each plus tax and shipping.

Numbers

The approved house numbers for attaching to the front of the mailboxes are self adhesive, 2 inches high with gold figures on a black background. These will be provided and installed by the Association.

Installation Notes (contractor information)

The local USPS mailbox height requirements are that the lower edge (floor) of the mail delivery door is between 42 and 46 inches above the adjacent road surface (not the curb.) Generally, this will mean that the position of horizontal rails for existing rural mail boxes will have to be lowered.

SECURITY NOTE

It is recommended that homeowners NOT install or use the red outgoing mail flag, since this signals the existence of outgoing mail to any would-be thief. Secure outgoing mailboxes are located at Palomino Plaza.