

HILL FARM HOMEOWNERS ASSOCIATION

Resolution # 08-01 – Secure Mailboxes

The Board of Directors has accepted one of the recommendations of the Security Committee to allow Homeowners to replace their existing rural mailboxes with a more secure mailbox.

Note: The secure mailboxes are larger than the existing rural mailboxes, and have two compartments. Mail is delivered into the upper compartment. It falls into the lower compartment, which can only be accessed by the homeowner's key. The boxes will also accept small packages.

The approved mailbox and associated installation shall be as specified in the procedure attached.

The entire cost of the installation, including the necessary modification to the wooden supports shall be borne by the homeowner(s) who are installing the secure boxes. This shall include the re-installation of any existing rural mailboxes belonging to adjacent homeowners who share a common support.

Notwithstanding any general advice given in the procedure attached, compliance with USPS regulations is the responsibility of the homeowner.

If the support modifications reveal any necessary repairs (such as wood-rot in the existing wooden mailbox supports) the repairs shall be carried out by the Association at its expense.

.

Confirmed this 17th day of December 2007

Procedure for Secure Mailbox Installation

The only approved model is the JUNIOR OASIS MAILBOX as manufactured by Architectural Mailboxes. The only approved color is BLACK. The mailbox can be special ordered from Home Depot, or purchased on-line from California Mailboxes, SKU 6200. www.mailboxesresidential.com

The approved house numbers for attaching to the front of the mailboxes are as manufactured by Hillman, with a black aluminum background and 1-1/2 inch high reflective numbers. They are available from hardware and home improvement stores. The numbers require double-sided adhesive tape for attachment to the mailbox door.

The local USPS mailbox height requirements are that the lower edge (floor) of the mail delivery door is between 42 and 46 inches above the adjacent road surface (not the curb.) Generally, this will mean that the horizontal rails of the existing support structures will have to be lowered by approximately 6 inches.

If homeowners who share a common mailbox support **all** decide to install secure mailboxes, it may be necessary to remove the upper part of one of the vertical supports to accommodate the additional width of two (or three) secure mailboxes side-by-side.

If only one homeowner who shares a common mailbox support decides to install a secure mailbox, the height of the horizontal rails must be adjusted such that any remaining rural mailbox delivery doors are at the lower limit of the USPS height requirements, and the secure boxes are at the upper end.

An approved contractor/handyman for installing secure mailboxes is W. (Bill) Fosmire (390-5943)

A completed dual installation may be viewed at 3030/3040 N Willow Creek Dr.

Note: Installation is not a lengthy process, and should be timed so that it is completed prior to or after the normal mail delivery time. Otherwise temporary delivery arrangements will have to be made.

Note: It is recommended that homeowners not install the red outgoing mail flag, since this signals the existence of outgoing mail to any would-be thief. Secure outgoing mailboxes are located at Palomino Plaza.